



Call for Applications: INGSA-Asia Grassroots Science Advice Promotion Awards 2023

Background

The INGSA-Asia Grassroots Science Advice Promotion Awards is an opportunity for all scientists, researchers, academics and practitioners in Asia to share their knowledge and insights on science advice with fellow members of the scientific community and policy makers in their home countries. This award program was launched in 2019 and has since funded landmark science advice workshops in Bangladesh, Nepal, India, Indonesia, Malaysia, Cambodia, Pakistan, and the Philippines. This year, INGSA-Asia will be offering **SIX SEED GRANTS WORTH CAD 1000 EACH** to selected applicants with high quality and well-outlined proposals to organize workshops promoting science advice at an institutional or national level in their respective countries. This grant is supported by the Quebec government and the Fonds de Recherche du Québec. Successful applicants will be mentored by seasoned experts in the science-policy nexus who will provide valuable guidance and support for the successful implementation of their workshops.

Objectives

- To serve as a seed fund for scientists, researchers, academics and practitioners in Asia to organize science advice workshops in their home countries.
- To promote science advice at a grassroots level and improve the potential for evidence-informed policy making in the region.
- To strengthen the engagement and relationship between INGSA-Asia and the scientific community in the region.

Application Process & Timeline

18 March – 30 April 2023	Submission of proposals by the applicants
1 May – 31 May 2023	Review of submitted proposals
1 June 2023	Announcement of successful applicants
July – October 2023	Conducting of INGSA-Asia Grassroots Science Advice Workshops

Criteria for Applicants

1. Each applicant can submit only one (1) application which consists of a proposal with itemized budget (*please refer to guidelines below*).
2. Seed grants must be utilized to conduct a workshop that promotes science advice in the applicant's home country. However, the applicant may choose to focus on any specific topic or issue related to science advice for the workshop. Contemporary topics or issues are strongly encouraged (e.g., science advice in the context of COVID-19, climate change, biodiversity loss, etc.).
3. The proposed workshop must not cause or encourage any violations of law or public policy and must not result in any improper private benefit.

Proposal Guidelines

The proposal must be written in English and should not exceed 2,000 words (excluding the budget and any other appendices). The proposal must be submitted to the INGSA-Asia Office at ingsa.asia@gmail.com by **30 April 2023**.

The proposal should include:

- a. **Summary of project**
- b. **Background of project**
- c. **Objectives and expected outcomes/impact**
- d. **Intended stakeholders/partners** (*please include all interest groups and how they would benefit from your proposed project*)
- e. **Itemised budget** (*please refer to section on 'Itemised Budget' below*)
- f. **Ethical considerations** (*if any*)
- g. **Dissemination plans** (*please indicate how the output of this project will be shared with target stakeholders, and if relevant, how the workshop will involve the stakeholders in the refinement of the output*)
- h. **Timeline of the project**
- i. **CV of applicant** (*and if any, co-applicants*)
- j. **Other appendix items** (*e.g. letter of support by host institution or provider of facilities*)

The submitted proposal will be evaluated based on the clarity of the objectives, the potential impact of the project, the feasibility of the dissemination plans, the ability to obtain external co-funding (where necessary), and the overall clarity and organization of the proposal.

Itemised Budget

In your proposal, please show the complete estimated costing of your proposed workshop. This should include any funds that will be obtained from other funders and/or sponsors. The budget must be calculated and presented in Euros. Kindly refer to the suggested format below.

Items	Description	Amount from INGSA-Asia (€)	Amount from other sources (€)	Total proposed amount (€)
I.				
Sub-total				
II.				
Sub-total				
III.				
Sub-total				
Total				

Note: Please state the name of the funder(s) and/or sponsor(s) that have been contacted or have agreed to provide funding for the proposed project.

Criteria for Award Recipients

1. Award recipients will be expected to maintain contact with the INGSA-Asia Regional Programme Officer, who will be available throughout the project to support the administration of the funds and submission of the workshop report/other outputs (*please see below*).
2. Award recipients will be responsible to submit a **workshop completion report** within two (2) months of completion of their workshop. This report must clearly state how the funds were spent and whether the objectives and expected outcomes of the workshop were met.
3. Award recipients will also be required to publish and disseminate* at least one (1) of (but not limited to) the following **outputs**: a i) news article, ii) action plan, ii) framework, iii) guideline, and/or iv) policy brief within twelve (12) months of completion of their workshop. *The award recipient will be responsible for identifying suitable avenues for publication and dissemination. The final published output will be re-published onto the INGSA webpage at www.ingsa.org.